

## PROCEEDINGS OF THE DIRECTOR OF SCHOOL EDUCATION ANDHRA PRADESH, AMARAVATI.

Present: Sri Vijay Rama Raju V, I.A.S.,

Procs.Rc.No.ESE02-29026/5/2025-TRNG-CSE, Dt.31-07-2025

Sub:	School Education - Celebration of Teachers' Day (GURU PUJOTSAVAM) on 5 <sup>th</sup> September 2025 – Selection of Best Teachers for State Awards – Guidelines, Eligibility, Schedule - Certain Instructions - Issued.
Ref:	1. G.O.Rt. No.434, Education (Ser. IV) Dept., dt: 23.08.2000. 2. G.O.Rt. No.500, Education (Trg.I) Dept., dt: 02.09.2002

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The attention of all the Regional Joint Directors, District Educational Officers and Additional Project Coordinators in the State is invited to the references cited and are informed that, the Government of Andhra Pradesh has been celebrating Teacher's Day (GURU PUJOTSAVAM) every year to honour the Best Teachers/ Meritorious Teachers for State Award on the eve of the Birth Day on **5<sup>th</sup>/September/2025** of Dr. Sarvepalli Radhakrishnan, former President of India.

This scheme is applicable to regular teachers working in government schools across managements such as – **Zilla Parishad, Mandal Parishad, Municipal, Aided Schools, APMS, APSWREIS, APTWREIS, APREIS, KGBV, and DIETs** under the Department of School Education.

In this regard, the District Educational Officers in the State are hereby requested to ensure a transparent, merit-based, and evidence-driven process. And the selection will be conducted purely on applications invited at District level (physical) and **online** at the state level, **using objective data and digital portfolios** and the eliminations are subjectivity and ensures all teachers, regardless of geography, have equitable access to **Recognition**.

Further, they are requested to scrutinize the proposals by the District Selection Committee duly following the procedural guidelines, Timelines and submit the same with specific recommendations to **the Director of School Education, Andhra Pradesh, Amaravati**.

### **1) Eligibility criteria of Teachers for considering the State Awards:**

Main Considerations for Selection of Teachers / Head Masters / Teacher

## Educators:

- a. Special Work done for raising the Standard of Education.
- b. Inculcating Interest in extracurricular activities among the students.
- c. Educational innovative writing and development of learning materials useful to the students.
- d. Teachers / Head Masters / Teacher Educators who have completed 10 years of minimum Service.
- e. Teachers / Head Masters / Teacher Educators who have been selected for State Awards earlier are not eligible.
- f. Teachers / Head Masters / Teacher Educators who have charges/disciplinary proceedings/criminal cases are not eligible.
- g. The recommendations regarding the selected teachers, which should not be more than one teacher from each category, shall be sent to the office of the Director of School Education duly filling the Certificate of antecedents and character, marks awarded to each nomination.
- h. In addition to the above categories, the Government have decided to Felicitate the certain outstandingly performing teachers.
- i. The District Selection Committee should form the verification teams for verification of the facts/information provided by the applicant.
- j. Criteria based on performance: under this, teachers will be awarded marks on criteria based on performance e.g. initiatives to improve learning outcomes, innovative experiments undertaken, organization of extra and co-curricular activities, use of Teaching Learning Material, Social mobility, ensuring experiential learning, unique ways to ensure physical education to students etc.

2) (i) The District Selection Committee shall recommend not more than one teacher from the following each category( **Self Nomination**) to the **State Awards** as follows.

Sl.No	Name of the category of the teachers
1.	The Headmasters of High Schools working under the State Government, Zilla Parishad, Municipal, Municipal Corporation, I.T.D.A. and Aided.
2.	Headmasters working under A.P.R.E.I.S.
3.	Headmasters working under A.P.S.W.R.E.I.S.
4.	Headmasters working under A.P.T.W.R.E.I.S.
5.	School Assistants/Headmasters of Upper Primary Schools working under State Government, Zilla Parishad, Mandal Parishad, Municipal, Municipal Corporation, I.T.D.A. and Aided.

**ii) Recommended by Fellow Teacher Award:**

**iii) Performance Based Award- selection of Teachers through LEAP app at the State level :**

**Note:** The District Selection Committee should recommend the teacher in any one of the above said three awards only.

### 3) (i) The Selection process Timeline - offline:

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S. No	Activity	Dates
1	Receipt of the applications from the teachers( <u>All categories of posts</u> ) at O/o Divisional Level	1.08.2025 to 8.08.2025
2	Scrutiny & Finalization of Applications at the Divisional Level <u>in the 1:3 ratios at the categories.</u>	11.08.2025
3	Submission of Final list to the O/o the District Educational Officer.	12.08.2025
4	Scrutiny & Finalization of Applications at the District Level <u>in 1:1 ratios at the categories.</u>	14.08.2025
5	Submission of the final list at the District level to O/o the Director of School Education.	16.08.2025
6	Interview at the State Level	21.08.2025 to 23.08.2025
7	Shortlisted by the State Selection Committee.	25.08.2025
8	<b>State Function</b>	<b>05.09.2025.</b>

**(ii) Selection process Timeline – Online :**

Sl. No:	Activity	Timeline
1	State-Level Initial IT-Based Screening	02.08.2025
2	State-Level IT-Based Shortlisting	04.08.2025
3	Team verification by District-Level Committee	08.08.2025
4	Scrutiny & Finalization of Applications at the District Level <u>in 1:1 ratios across the categories.</u>	14.08.2025
5	Submission of the final list by the District level to O/o the Director of School Education.	16.08.2025
6	Interview at the State Level	21.08.2025 to 23.08.2025
7	Announcement of Final Awardees	25.08.2025
8	Award Ceremony	05.09.2025

**4) Selection process for State Awards:**

The following committees have been constituted for scrutinising/ shortlisting

the applications in both Offline (District level) and Online (State level) received from the teachers for the State Best Teacher Awards – 2025.

**(a) DIVISIONAL SELECTION COMMITTEE:**

Deputy Educational Officer of the concerned division	Chairman
Senior Lecturer / Lecturer in DIET	Member
Senior most Mandal Educational Officer I&II in the concerned division	Member
Eminent Educationist	Member

**(b) DISTRICT SELECTION COMMITTEE:**

District Collector	Chairman
District Educational Officer	Convener
Principal of DIET	Member
Eminent Educationist	Member
Any other District Level Officer (Nominated by District Collector)	Member
Representative of Good Voluntary (Organization interested in Education)	Member

The Recommendations by the District Selection Committee regarding the selected teachers should not be more than 1 each category ( offline and online) duly following the procedural instructions as mentioned above, and submit the self-nomination form, Certificate of antecedents & character, marks awarded by the Committee along with their recommendations together with the citation not exceeding (10) lines on each selected teachers to the State Level Committee i.e., Director of School Education, Andhra Pradesh, Amaravati.

The FINAL SELECTION will be made by the following State Selection Committee from out of the names recommended by the District Selection Committee:

**(c) STATE SELECTION COMMITTEE:**

1)	The Hon'ble Minister for Education, AP Secretariat, Amaravati.	- Chairman
2)	The Principal Secretary to the Government, School Education Dept., Government of AP, Amaravati.	- Vice Chairman

3)	The Director of School Education, AP, Amaravati.	- Convener
4)	The Director, SCERT, AP, Vijayawada.	- Member
5)	Educationist – _____, (Nominated by the Government).	- Member

5) The State Level Committee selects the teachers for “State Awards” from the Selection lists submitted by the District Selection Committee, duly limiting the No of awards category wise.

**6) Honouring the Final State Best Teacher:**

(a) The Government honour the final State Best Teacher with a Silver **Medal (Gold Plated)**, Shawl, **Cash Award of Rs.20,000/-**, and **Merit Certificate** to each State Awardee after final selection made by the State Selection Committee.

**7) District-Level Best Teacher Awards:**

The District level Best Teacher Awards, the selection committee shall recommend not more than **30** teachers in the category of SGT, **20** teachers in the category of SA and **10** teachers in the category of Headmaster for each district as per the above categories.

**8) Mandal and Divisional level Best Teacher Awards:**

The Mandal (Rural) and Divisional level Best Teacher Award, the selection committee shall recommend not more than **10** teachers in the category of SGT and **5** teachers in the category of SA. Teachers from all management schools within the Mandal/Divisional jurisdiction shall be eligible for the awards at Mandal/Municipal levels respectively.

Therefore, all the Regional Joint Directors, the District Educational Officers, Additional Project Coordinators of Samagra Shiksha in the state are requested to organize the TEACHER'S DAY celebrations at their jurisdictions in a befitting manner as per the existing practice without giving any scope for adverse remarks in the selection of awardees and local protocol duly following, and strictly in adherence.

Hence, the Regional Joint Directors and District Educational Officers in the State are requested to give wide publicity to the programme through News Papers or any other local mass media.

**Encl:**

Annexure - I (Self Nomination Form)

Annexure - II (CRITERIA FORM FOR EVALUATION)

Annexure - III (Recommending the teachers by the Fellow Teacher)

Certificate of Antecedents & Character.

**VIJAY RAMA RAJU V**

**DIRECTOR**

To

All the District Educational Officers in the State.

All the Principals of Govt., DIET Colleges in the State.

All the Additional Project Coordinators of Samagra Shiksha in the State.

Copy to

All the Regional Joint Directors of School Education in the State.

All the District Collectors & Magistrates in the State for kind information.

The Secretary, A.P Social Welfare Residential Educational Institution Society, Tadepalli, Amaravati.

The Secretary, A.P Tribal Welfare Residential Educational Institution Society, Tadepalli, Amaravati.

The Secretary, A.P Residential Educational Institution Society, Mangalagiri, Amaravati.

The Project Director, ITDA, Paderu.

The Project Director, ITDA, Rampachodavaram.

The Director, SCERT, A.P, Amaravati.

Submitted to the Principal Secretary to Government, School Education Department, AP Secretariat, Velgapudi, Amaravati.

Submitted to the Peshi for Hon'ble Minister of HRD, AP Secretariate, Velgapudi, Amaravati.