

18 SEP 2017

PROCEEDINGS OF THE COMMISSIONER OF SCHOOL EDUCATION  
ANDHARA PRADESH: AMARAVATHI  
Present: K.Sandhya Rani, I.Po.S

5687

Rc.No.71/MC/2017

Date.12.09.2017

Sub: Calling for applications for grant of financial assistance under the Scheme of "Support for Professional Education of Children of School Teachers" for the academic year 2015-16 - reg.

Ref: F.No: 6-12/2017-NFTW Government of India, Ministry of Human Resource Development (Department of School Education and Literacy) National Foundation for Teacher's Welfare, Shastri Bhawan, New Delhi, dt: 09.08.2017.

&&&

While enclosing copy of the reference cited and its enclosures proforma of the application with guidelines, all the DEOs in the State are requested to submit the applications for financial assistance under the scheme of "Support for Professional Education of Children of School Teachers" for the academic year 2015-16 on or before dt: 31.10.2017.

This is treated as **MOST URGENT.**

F4  
14/9

13/9/17

for Commissioner of School Education.  
12/09/17

To  
All the District Educational Officers in the State.  
Copy to the all RJSEs in the State.

23  
14/9

LRNO: 5687/F4/2017

Office of the  
District Educational Officer  
Kadapa dt -9-2017

Copy Communicated to the all the Dy. E.O's  
and all the M.E.Os in the District for take  
Necessary action in this matter

To,  
The All Dy E.Os in the District  
All M.E.Os in the District

P. Saini 18/9/17  
District Educational Officer  
KADAPA, Y. S. R. DIST.

18.9.17 18/9/17 18/9

F.No.6-12/2017-NFTW  
Government of India  
Ministry of Human Resource Development  
{Department of School Education and Literacy}  
National Foundation for Teachers' Welfare

Dated the 09th August, 2017

To,  
Directors/Secretary Treasurers of NFTW  
of all States/UTs, NVS and KVS (as per list attached)

Subject:- Calling of applications for grant of financial assistance under the Scheme of "Support for Professional Education of Children of School Teachers" for the academic year 2015-16 - regarding

Sir/Madam,

I am directed to say that National Foundation For Teachers' Welfare (NFTW) was set up in 1962 under the Charitable Endowments Act, 1890, to provide financial assistance to teachers who may be in indigent circumstances under various welfare schemes. Applications for financial assistance under the scheme of "Support for Professional Education of Children of School Teachers" are invited from all SWCs of States/UTs/KVS/NVS for the academic year 2015-16 with guidelines approved by the competent authority as detailed below:-

- xx) The scheme is applicable to school teachers only.
- xxi) Financial assistance will be granted to children of school teachers pursuing professional/diploma courses in the fields of engineering, medicine and management. The professional courses for which financial assistance is granted are as follows:-
- m) Engineering degree course of 4 years duration (8 semesters) in the disciplines of Civil, Mechanical, Electrical and Electronics, Electronics and Telecommunication, computer science, automobile and chemical Engineering, architecture, textiles, mining, rubber technology, naval architecture, petroleum engineering, pharmacy, printing, chemical technology.
- n) Metallurgical engineering, instrumentation and control and aeronautical engineering.
- o) Diploma courses of not less than 3 years duration in the disciplines mentioned above.
- p) Medical courses in Allopathy, Homeopathy and Ayurvedic forms of medicines, Veterinary Science.
- q) Diploma course of not less than 2 years duration in B.Pharma.
- r) Management courses of duration not less than 2 years after degree course.

029022017/164048

- xxii) All the columns of application form should be filled in and signed by the teacher. The application should also have the signature and official seal of the Head of the Institution where the teacher is employed and the Secretary Treasurer of the State Working Committee.
- xxiii) The actual fee paid should be clearly indicated in Column 13 of the application. **Only original cash receipts are to be enclosed. Photocopies of cash receipts, whether attested or not, will not be accepted.** In case, the cash fee receipt(s) is in a regional language, then, in addition to the original cash fee receipts, a translated version in English/Hindi self attested by the applicant teacher should also be submitted.
- xxiv) A certificate from the college/institute in which the student is studying should be attached to the application. The certificate should contain the name of the student, name of father/mother serving in school, date of admission in the first year and the year (with number of semesters) studied in 2015-16. The certificate should bear the signature of the Principal; a specimen copy of the certificate is enclosed for guidance. In case, the certificate from the college is in a regional language, then, in addition to the certificate, a translated version in English/Hindi self attested by the applicant teacher should be submitted.
- xxv) The State Working Committee should take into account the actual fee paid by the applicant on account of tuition/library/laboratory while recommending the financial assistance. It is noticed that in certain cases, fee paid on admission, examination and other miscellaneous items is also taken into account while recommending cases. Fee paid on such items should not be taken into consideration.  
In certain cases, cash receipts for a consolidated amount are attached which includes mess charges, hostel fees, etc which are not eligible under the scheme without indicating the actual amount paid towards Tuition fee, Library Fee and Laboratory Fee. The teacher should be asked to furnish the break-up of such receipts and the amount paid towards tuition, library or laboratory charges, i.e. from the college authorities by way of a certificate. The maximum financial assistance payable is Rs.15000/- per year, per case.
- xxvi) Under column 18 of the application, the year and financial assistance recommended should be mentioned. The recommendations have to be signed by the Secretary-Treasurer. In some cases, it is found missing. In some applications, it is noticed that official seal of Secretary Treasurer/ State Working Committee are not affixed. Such applications are liable to be rejected.
- xxvii) Financial assistance is granted to teachers of those State Working Committees, who have updated their annual contribution.
- xxviii) Financial assistance is granted for one academic year only. Teachers can claim assistance in respect of their wards for the academic year 2015-16.

- xxix) No financial assistance is granted to student /ward who has failed or are already recipients of a scholarship etc. Further, no assistance is granted during the period of internship. While forwarding the applications, the State Working Committee should ensure that applications of only passed students are forwarded to NFTW for financial assistance. Those cases in which the result is awaited may not be forwarded.
- xxx) Not more than one application from a teacher should be accepted. A teacher can claim assistance in respect of one ward only in a given year.
- xxxi) Priority should be given to those teachers who have not availed the benefit of the scheme in previous years.
- xxxii) No financial assistance is granted to student/ward who is/has studying/studied abroad for professional education.
- xxxiii) The number of applications to be forwarded by each State Working Committee should not exceed more than 400 in a year. In case of larger number of applications, State Working Committee may evolve suitable criteria so as to ensure that the specified number of applications is not exceeded. Such criteria may include the teachers having single girl child, differently abled children, single living parent, student studying/studied in Govt. Institution for professional education, the teacher or the spouse is suffering from some chronic ailment.
- xxxiv) The State Working Committees are required to ensure that applications submitted by the teachers are complete in all respects and necessary documents are enclosed with it. Incomplete applications or applications without having necessary documents will be rejected. No request for reconsideration of the application will be entertained by the Foundation.
- xxxv) Aadhar number of the applicant/ teacher may be mentioned in the prescribed application form in column 12 (iii) and SWC of the respective States/UTs are requested to disburse the amount through IMPS mode only to the teacher concerned.
- xxxvi) All SWCs are requested to furnish their contact details (including email / fax etc.) and they are responsible for verification of applications in all respect, before sending to this foundation.
- xxxvii) For any query SWCs are requested to forwards the same through email to -nftwmhrd@gmail.com . for all financial transaction with this foundation to be made through IMPS mode only to

SB A/c no. - 55113200685  
State Bank of Patiala (now State Bank of India),  
IFSC code: SBIN0050203  
Branch -Shastri Bhawan, New Delhi:

xxxviii) Last date for submission of applications for year 2015-16 is **31<sup>st</sup> December 2017**. Applications received beyond this date will not be considered under any circumstances.

2. The above guidelines may be strictly followed. Applications beyond the specified number will not be considered. Application form along with Study Certificate proforma and format for forwarding the applications are enclosed as Annexure-I and Annexure-II.

3. Receipt of the letter may please be acknowledged.

Yours faithfully,

Encl: as stated above



(S.Niyogi)  
Assistant Secretary, NFTW

Application for financial assistance from National Foundation for Teacher's Welfare for Professional Education of Children of School Teachers -- 2015-16

1. Full name and permanent address of the applicant (in Block Letters) :
2. Date of birth and age of the applicant :
3. Whether the teacher is in service :
4. If answer to (3) above is 'Yes' please give the following particulars in respect of the post held at present :
  - (d) Designation :
  - (e) Name of the Institution where employed at present :
  - (f) Whether the institution is a Govt. Institution /Govt. Aided / Private Institution :
5. Name of the student (In Block Letters) :
6. Date of birth and age of the student :
7. Relationship with the Student : Father / Mother
8. (a) Nature of professional course : Medical / Engineering / Management
- (b) Name & duration of course (with semesters) :
9. Name and address of the college where the student is studying / has studied during 2015-16 :
10. Date of admission (for 1<sup>st</sup> year) :
11. Year in which studying during 2015-16 : 1<sup>st</sup> / 2<sup>nd</sup> / 3<sup>rd</sup> / 4<sup>th</sup>
12. (i) Whether any scholarship is received from the Institution. If so, specify the amount :
  - (ii) Whether any assistance has already been received from N.F.T.W., for this purpose. If yes, give particulars :
  - (iii) Aadhar No. of applicant/Teacher :

- 13 Actual fees paid for the professional :  
course (Attach original cash receipts)
- 14 Amount of financial assistance claimed :
- 15 Whether certificate from the college :  
where the student is studying is attached
- 16 Certificate I (to be furnished by the  
applicant)

I certify that to the best of my knowledge and belief, the particulars given above are correct. I fully understand that in event of this being proved otherwise, I shall be liable to such action as the National Foundation or Teacher's Welfare may deem fit to take in the matter.

Place:

Date:

Signature of the Teacher

17. Certificate II ( to be furnished by the Head of the Institution where the teacher is serving)

Certified that the particulars furnished by the applicant are correct.

Place:

Date:

Signature of Head of the Institutions  
(with official seal)  
(in Hindi/English only)

18. Recommendations of the State Working Committee, i.e. amount of financial assistance recommended for the year 2015-16

Place:

Date:

Signature of Secretary Treasurer  
(with official seal)  
(in Hindi/English only)

Name of the Institution:

Ref. No. .... Date .....

**STUDY CERTIFICATE**

This is to certify that Sh./Kum.....son/daughter of Smt./Shri..... working as teacher in .....

is a bonafide student of this Institution and studying in/studied in .....year (1<sup>st</sup>/2<sup>nd</sup>/3<sup>rd</sup>/4<sup>th</sup>)/ ..... semester (1<sup>st</sup>/2<sup>nd</sup>/3<sup>rd</sup>/4<sup>th</sup>/5<sup>th</sup>/6<sup>th</sup>/7<sup>th</sup>/8<sup>th</sup>) during the year 2015-16.

The student is studying /studied in this college as per details given below:-

Name of the course	Duration of course(with semesters)	Date of admission(for 1 <sup>st</sup> year)	Year of course	Whether passed or failed	Remarks

The student has received/not received scholarship from this Institution during the year 2015-16 of Rs. ....

(Signature of the Principal)  
With official seal



