

ANNEXURE

**PROFORMA FOR RECOMMENDING THE TEACHERS / HM
FOR STATE AWARDS BY THE FELLOW TEACHERS.**

S. No	Particulars	Remarks		
1	Name of the Teacher / Headmaster			
2	Father/Husband Name			
3	Date of Birth			
4	Qualifications (Academics)			
5	<u>Professional:</u>			
	1) Date of joining into service.			
	2) Present designation			
	3) Length of continuous service as of 5th September 2024.			
	4) Name of the School in which he/she is presently working with postal address.			
6	Academic Achievements	Year	Subject Taught	SSC
	Number of Students Appeared:			
	Number passed:			
	Pass percentage:			
	Average Marks in the Subject:			
7	Is the teacher attending school regularly without any complaints?			
8	Whether the teacher has attended any in-service training/ Seminar / Workshop conducted by the SCERT/CBSE/NCERT during for the last 2 years.			
9	Steps taken by the teacher to increase enrolment and reduce dropouts for last 5 years.			

10	Strengthening school administration by adopting innovative measures to increasing enrollment, improving attendance, school management systems, programme monitoring, Strengthening of School Libraries/ Book bank/ reading cell.	
11	Development of e-contents, textbooks, teacher handbooks for SCERTs or NCERT and delivering Audio, Video lecturers on youtube/T.V/Radio Channels etc., and Publication (Research papers/Articles in international/national journals etc.) in the last 5 years	
12	Use of ICT Innovating and channeling cost-effective technological resources for enriching classroom learning, creating content using ICT as envisioned under NEP, Development and use of Teaching Learning Material, Low cost teaching aids etc.,	
13	Innovative Experiments: Joyful learning technique, creative methods, like story-telling, arts, games, sports, examples, etc undertaken by teacher for greater impact of his/her teaching on the students.	
14	Development and use of appropriate pedagogic approaches in day to day teaching activities including delivery of FLN involving adoption of various strategies to improve foundational literacy and numeracy skills in school, etc	
15	Active involvement in the process of improving teaching practices in classroom to create an environment conducive to learning, using enrichment activities for students, relating the topic to real life situation, encouraging open discussions, etc	

16	Initiatives taken for strengthening of Assessment & Evaluation system and validation of assessment tools. Innovative steps taken to achieve learning outcomes and need based support for students.	
17	Number of Capacity building programme attended and acting as mentor for other teachers for the last 2 years. Undertaking mentorship and nurturance beyond classroom walls for holistic development of students.	
18	Achievement in any State/ National Level Competition organized under the directions of the Department viz. Cultural activities, Quiz, Kala Utsav, Science Fair awards, Inspire awards etc.,	
19	Other Extra Curricular Activities Viz. Sports, Adventure Camps, Mountaineering, Expeditions, Cub & Bulbul, Eco-Club, Self Defense, 'Beti Bachao Beti Padhao', Swachh Bharat Abhiyan, 'Ek Bharat Shrestha Bharat', Mela etc.	
20	Mobilizing stakeholders in the community and engage them meaningfully in various school development activities like school management committee, social audit and mobilizing resources through parents, alumni to contribute to school in anyway i.e., physical infrastructure, Smart Classes, Smart school, computers, Mid-Day-Meals, books, Scholarship, etc.	
21	Awards received previously	

22	Recommendations of the Fellow Teacher / School Head Teacher.	
It is certified that all the above information furnished by me is correct to the best of my knowledge and nothing has been concealed. It is also certified that no vigilance / criminal cases is pending against the Recommended Teacher.		

(1) Signature of the
Fellow Teacher / School Head Teacher

(2) Signature of the
Fellow Teacher / School Head Teacher

(3) Signature of the
Fellow Teacher / School Head Teacher

**Signature of the forwarding officer
(by the MEO / DyEO/ DEO)**