

**PROCEEDINGS OF THE DIRECTOR OF SCHOOL EDUCATION:
ANDHRA PRADESH, AMARAVATI.**

Present: Sri Vijay Rama Raju V, I.A.S.,

Procs.Rc.No.ESE02-21/17/2024-TB SEC-CSE, dt:25/07/2024

Sub:School Education - Inviting nominations for State Awards / National Foundation for Teachers' Welfare (NFTW) Awards to the Teachers for the year 2024 on the eve of Teacher's Day i.e 5th September, 2024 - Instructions - Issued - Regarding.

Read:1. G.O.Rt. No.434, Education (Ser. IV) Dept., dt: 23.08.2000.
2. G.O.Rt.No.500, Education (Trg.I) Dept., dt: 02.09.2002.

The attention of all the District Educational Officers in the State are invited to the references cited, the Government of Andhra Pradesh has been celebrating Teacher's Day (GURUPOJOTHSAVAM) every year to honour the Best Teachers/Meritorious Teachers for (1) State Awards, (2) National Foundation for Teachers Welfare Award (NFTW), (3) Recommended by Fellow Teachers on the eve of the Birth Day on **5th September** of Dr. Sarvepalli Radhakrishnan, the former President of India as per Government orders issued vide reference 1st and 2nd cited.

Further, all the District Educational Officers in the State are requested to scrutinize the proposals by the District Selection Committee duly following the procedural guidelines, Timelines and submit the same with specific recommendations to the Director of School Education, Andhra Pradesh, Amaravati.

Procedural instructions for Inviting applications of Best Teachers for State Awards, NFTW Awards and Recommended by Fellow Teachers on 5th September, 2024.

1) Eligibility of Teachers for Awards:

- a. The nominations for awards will be called from Primary Schools, Upper Primary Schools, High Schools and Government DIETs and other Managements related to School Education.
- b. The teacher not apply for awards, but Recommended by Fellow Teachers.
- c. Main Considerations for Selection of Teachers / Head Masters / Teacher

Educators:

- a. Special Work done for raising the Standard of Education.
- b. Inculcating Interest in extracurricular activities among the students.
- c. Educational innovating writing useful to the students.
- d. Teachers / Head Masters / Teacher Educators who have completed 15 years of minimum Service.
- d. Teachers / Head Masters / Teacher Educators who have selected for State Awards earlier are not eligible.
- e. Teachers / Head Masters / Teacher Educators who have charges/disciplinary proceedings/criminal cases are not eligible.
- f. The recommendations regarding the selected teachers, which should not be more than one teacher from each category, shall be sent to the office of the Director of School Education duly filling the Certificate of antecedents and character, marks awarded to each nomination.
- g. In addition to the above categories, the Government have decided to felicitate the certain outstandingly performing.
- h. The District Educational Officer shall place the proposals received through proper channel i.e Mandal Educational Officer and Deputy Educational Officers and Principals of DIETS and Recommended by the Fellow teachers before the District Selection Committee for Selection of the Best Teachers.
- i. Incomplete and defective proposals shall be summarily be rejected by the District Selection Committees. If any District Committee sends particulars of more than one candidate in each category in deviation of the above instructions, all the nominations from those Districts will be rejected.
- j. Recommendations along with marks awarded by the Committee, which are signed by the District Selection Committee, proposals which are not having a gist of each item in proforma and the proposals without the Photographs not considered for Awards.
- k. The District Selection Committee should form the verification teams for verification of the facts / information provided by the applicant.
- l. Evaluation / marking of the applicants as per the Annexures.
- m. Certificate by District Selection Committee: the District Selection Committee shall certify that marks have been awarded after due verification of the facts.

- n. After the detailed evaluation of the applications, DSC will shortlist and forward to State Selection Committee.
- o. Criteria based on performance: The teachers will be awarded marks on criteria based on his / her performance i.e increase in student enrollment, initiatives to improve learning outcomes, innovative experiments undertaken, organization of extra and co-curricular activities, use of Teaching Learning Material, Social mobility, ensuring experiential learning, unique ways to ensure physical education to students etc.
- p. The District Selection Committee should recommend the teacher either State award or NFTW award.

2) (I) The District Selection Committee shall recommend not more than one Teacher for each of the following categories to the **State Awards** as follows:

S. No.	Name of the category of the teachers.
1.	The Headmasters of High Schools working under the State Government, Zilla Parishad, Municipal, Municipal Corporation, I.T.D.A. and Aided.
2.	Headmasters working under A.P.R.E.I.S.
3.	Headmasters working under A.P.S.W.R.E.I.S.
4.	Headmasters working under A.P.T.W.R.E.I.S.
5.	School Assistants/Headmasters of Upper Primary Schools working under State Government, Zilla Parishad, Mandal Parishad, Municipal, Municipal Corporation, I.T.D.A. and Aided.
6.	School Assistants of A.P.R.E.I.S. (T.G.T. & P.G.Ts.).
7.	School Assistants of A.P.S.W.R.E.I.S. (T.G.T. & P.G.Ts.).
8.	School Assistants of A.P.T.W.R.E.I.S. (T.G.T. & P.G.Ts.).
9.	Secondary Grade Teachers working in under State Government, Zilla Parishad, Municipal, Municipal Corporation, I.T.D.A. and Aided Managements.
10.	Secondary Grade Teachers working in Primary, Upper Primary Schools under State Government, Mandal Parishad, Municipal, Municipal Corporation, I.T.D.A. and Aided Managements.
11.	Telugu Pandits Grade - I.
12.	Telugu Pandits Grade - II.

13.	Sanskrit Pandits Grade - I & Grade - II (Working in all managements excluding Societies).
14.	Hindi Pandits Grade - I.
15.	Hindi Pandits Grade - II.
16.	Urdu Pandits Grade - I.
17.	Urdu Pandits Grade - II.
18.	School Assistant PE / Physical Education Teachers.
19.	Craft/Music /Drawing Teachers.
20.	All Senior Lecturers in D.I.E.Ts., under State Government and Aided.

II) The District Selection Committee shall recommend the **National Foundation for Teachers Welfare Awards** in the following category of the teacher / Headmaster for each district. The details are as follows:

- a) In service Teachers of Primary / Upper Primary - One (01)
- b) In service Teachers of High Schools - One (01)
- c) Retired Teachers of Primary / Upper Primary Schools - One (01)
- d) Retired Teachers of High Schools - One (01).

III) Recommended by Fellow Teacher: Any teacher, who is eligible for State award but not applied himself / herself in that case, three Fellow teachers can nominate that teacher (he/she) for State Award. Keeping in view of his / her performance, achievements, and the evaluation parameters shown for state awards in the proforma (Annexure-III).

3) Selection of Teachers by the Committee and the following Committees will select the Teachers separately for State Awards and NF TW Awards:

- a. Mandal Level Committee
- b. Divisional Level Committee
- c. District Level Committee

a) MANDAL LEVEL COMMITTEE:

Mandal Educational Officer-1	Chairman
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Mandal Educational Officer - 2	Vice Chairman
Headmaster of Local Government/Mandal Primary /Upper Primary Schools.	Member
One member from outside the Mandal (DIET, Lecturer/Headmaster of Govt./Z.P. H.S).	Member

Note: The quorum of the Committee shall be three (3) members. The Mandal Educational Officer shall enlist the eminent Teachers of Primary/Upper Primary Schools in his jurisdiction and place their particulars before **the Selection Committee** and send the selected list with recommendations to Divisional Selection Committee.

b) DIVISIONAL LEVEL COMMITTEE:

Deputy Educational Officer	Chairman
Senior Lecturer in DIET/Lecturer in College of Teachers Education/ Institute of Advanced Studies in Education	Member
Eminent Educationist	Member

Note: The quorum of the Committee shall be two (2) members. The Deputy Educational Officer shall enlist the eminent teachers of High Schools in his jurisdiction and place their particulars before the Selection Committee and send the selected list with recommendations to the District Selection Committee.

(c) COMMITTEE AT DISTRICT LEVEL:

District Collector	Chairman
District Educational Officer	Convener
Principal of DIET	Member
Eminent Educationist	Member
Any other District Level Officer (Nominated by District Collector)	Member
Representative of Good Voluntary (Organization interested in Education)	Member

Note: a) The quorum of the Committee shall be four (4) members. The District Educational Officer shall place the proposals with recommendations regarding the Teachers received from Deputy

Educational Officers and Principals of DIETs before the District Selection Committee for selection of the Best Teachers.

b) The District Selection Committee shall be sent the list of Applications to the Director of School Education, A.P, Amaravati under signed by the Committee for Selection of State Awards, NFTW Awards and Recommended by the Fellow teacher awards separately.

c) The District Selection Committee shall be sent the list of Applications for State and NFTW Awards separately.

4) The Principals of DIETs shall enlist the eminent Teacher Educators under his/her control and place their particulars before the District Level Selection Committee through District Educational Officer.

5) The recommendations regarding the selected teachers, which should not be more than ONE as per the para numbers (2) and (3) of procedural instructions in these proceedings **along with the Certificate of antecedents and character, marks awarded by the Committee** to the State Level Committee i.e., Director of School Education, Andhra Pradesh, Amaravati.

6) The Schedule of activities shall be as follows State and NFTW Awards:

S. No	Activity	Dates
1	Receipt of Applications from the individuals for State, NFTW and Recommended by the Fellow Teacher at O/o the Mandal Educational Officer.	26.07.2024 to 05.08.2024
2	Scrutiny & Finalization of Applications at the Mandal Level in the 1:3 ratios for State, NFTW and Recommended by the Fellow Teacher.	06.08.2024
3	Submission of Final list at Mandal level to O/o the Deputy Educational Officer.	07.08.2024
4	Scrutiny & Finalization of Applications at the Divisional Level in the 1:2 ratios for State, NFTW and Recommended by the Fellow Teacher.	09.08.2024
5	Submission of Final list at Divisional level to O/o the District Educational Officer.	10.08.2024

6	Scrutiny & Finalization of Applications at the District Level in 1:1 ratios for State, NFTW and Recommended by the Fellow Teacher.	16.08.2024
7	Submission of final list at District level to O/o the Director of School Education.	17.08.2024
8	Short Listed by the State Selection Committee.	24.08.2024
9	State Function	05.09.2024

7) The FINAL SELECTION will be made by the following State Selection Committee from out of the names recommended by the District Committee:

STATE SELECTION COMMITTEE:

1	The Hon'ble Minister for Education, AP Secretariat,) Amaravati.	Chairman
2	The Principal Secretary to Government, School Education) Dept., Government of AP, Amaravati.	Vice Chairman
3	The Director of School Education, AP, Amaravati.)	Convener
4	The Director, SCERT, AP, Vijayawada.)	Member
5	Educationist - _____,) (Nominated by the Government).	Member

8) The State Level Committee selects the teachers for "State Awards" and National Foundation for Teachers Welfare (NFTW) separately from the Selection lists submitted by the District Educational Officers in the State, duly limiting the following No. of awards category wise.

9) The Government have honored every year with a **Silver Medal (Gold Plated), Shawl, Cash Award of Rs.20,000/-** and **Merit Certificate** to each State and NFTW awardee after final selection made by the State Selection Committee from the out of the names recommended by the District Selection Committee

10) To invite application to the District level Best Teacher Awards, the

selection committee shall recommend not more than **30** teachers in the category of SGT, **20** teachers in the category of SA and **10** teachers in the category of Headmaster for each district as per the above categories.

11) The Mandal (Rural) and Divisional level (Urban) best Teacher Award, the selection committee shall recommend not more than **10** teachers in the category of SGT and **5** teachers in the category of SA. Teachers from all management schools within the mandal/Divisional jurisdiction shall be eligible for the awards at Mandal/Municipal levels respectively.

Therefore, all the District Educational Officers, Additional Project Coordinators of Samagra Shiksha in the State are requested to organize the TEACHER'S DAY celebrations at their jurisdictions in the befitting manner as per the existing practice without giving any scope for adverse remarks in selection of awardees and local protocol duly following, and strictly adherence.

All the District Educational Officers in the State are requested to give wide publicity of the programme through News Papers or any other local mass media.

- ENCLS:** 1) Annexure-I (Self Nomination Form)
2) Annexure -II (Criteria form for Evaluation)
3) Annexure -III (Recommending the teachers by the Fellow Teacher)
3) Certificate of Antecedents & Character.

Vijay Rama Raju V
DIRECTOR OF SCHOOL EDUCATION

To

All the District Educational Officers in the State.

All the Principals of Govt., DIET Colleges in the State.

All the Additional Project Coordinators of Samagra Shiksha in the State.

Copy to

All the Regional Joint Directors of School Education in the State.

All the District Collectors & Magistrates in the State for kind information.

The Secretary, A.P Social Welfare Residential Educational Institution Society, Secretariat, Tadepalli, Amaravati.

The Secretary, A.P Tribal Welfare Residential Educational Institution Society, Secretariat, Tadepalli, Amaravati.

The Project Director, ITDA, Paderu.

The Project Director, ITDA, Rampachodavaram.

The Director, SCERT, A.P, Amaravati.

Submitted to the Principal Secretary to Government, School Education Department, AP Secretariate, Velgapudi, Amaravati.

Submitted to the Peshi for Hon'ble Minister of HRD, AP Secretariate, Velgapudi, Amaravati.